

**ANNEX A**  
**Program of Assertive Community Treatment (PACT)**  
**Summary**

**Programs in Assertive Community Treatment**  
**(PACT Services)**

Comprehensive, intensive rehabilitation, treatment, and support services for consumers who have experienced repeated involuntary hospitalizations and have not benefited from traditional mental health services. Research-based, nationally implemented, best practice model consisting of a mobile, multidisciplinary treatment team providing highly individuated, consumer-driven services in vivo, 24 hours a day, 7 days a week to prevent hospitalization and support consumer recovery and self-sufficiency. Services included assertive medication prescription, administration, and monitoring, psychiatric rehabilitation, substance abuse treatment, supportive counseling, and coordination with family, significant others and community entities.

NAME OF AGENCY: [REDACTED]

CONTRACT NUMBER: [REDACTED]

CONTRACT TERM: [REDACTED]

TO: [REDACTED]

BUDGET MATRIX CODE: **31**

BUDGET MODIFICATION NO: [REDACTED]  
(0 = Original)

A Separate Annex A form is required for each PACT team operated by the agency.

SERVICE AREA (COUNTY): [REDACTED]

PROGRAM ELEMENT COST (Annex B, Total Operating Budget, Sum Categories A through G): [REDACTED]

PACT TEAM LOCATION (Address): [REDACTED]

PROGRAM OPERATIONS: [REDACTED]

Office Hours:

Sunday: [REDACTED] to: [REDACTED]

Monday: [REDACTED] to: [REDACTED]

Tuesday: [REDACTED] to: [REDACTED]

Wednesday: [REDACTED] to: [REDACTED]

Thursday: [REDACTED] to: [REDACTED]

Friday: [REDACTED] to: [REDACTED]

Saturday: [REDACTED] to: [REDACTED]

CONTRACT CONTINGENCIES: [REDACTED]

**STAFFING:** Record information per the prompts; Staffing positions that are less than 1.0 Full-time equivalent (FTE) should be reflected as a proportion of an FTE – e.g. 0.25FTE, 0.5FTE, etc.

<b>(Staffing Position)</b>	<b>CONTRACTED # of FTE</b>
Psychiatrist	
Advance Practice Nurse	
Clinician	
Registered Nurse	
Substance Abuse Specialist	
Vocational Specialist	
Mental Health/Wellness Specialist	
Peer Mental Health Specialist	
Other (Specify):	
Other (Specify):	
Other (Specify):	
Secretary	

Number of hours per week Psychiatrist provided to the PACT Team per NJAC 10:37J-2.8(d)1:

**PROGRAM COMMITMENTS**

1.	Target Caseload (Capacity Caseload)
2.	Total number of new enrollees admitted to PACT during the contract year.
3.	Number of enrollees in a <u>formal education program</u> .
4.	Number of enrollees in <u>independent competitive employment</u> .
5.	Number of enrollees in <u>other employment</u> .
6.	Number of face-to-face <u>on-site</u> contact hours with consumers.
7.	Number of face-to-face <u>off-site</u> contact hours with consumers.
8.	Number of face-to-face contact hours <u>on behalf</u> of consumers.
9.	Total number of face-to-face hours ( <b>Units of Service</b> ) to be provided this contract year. (Sum of items 6, 7, and 8.)

10. Hospital Utilization will be reduced by at least 50% from hospital utilization in year (12 months) prior to PACT Enrollment. Yes  No

## DEFINITIONS

1. **Target Caseload (Capacity Caseload):** Refers to the maximum number of enrollees that a PACT Team can serve at any one time.
2. **New Enrollee:** Refers to the number of consumers, (exclusive of transfers-in) for whom a case will be opened by the PACT. A consumer transferring from another PACT team in New Jersey would not be counted as a new enrollee.
3. **Formal Educational Program:** Refers to involvement or enrollment in any type of school based program - e.g. GED prep, college, trade school, adult education at local high school.
4. **Independent competitive employment:** To be considered **competitive employment**, the job must meet the following criteria: 1) Pays Minimum wage or higher; 2) At least 2 hours per week; 3) Open to all community members (i.e., non-disabled persons are able to apply and get the job, as well).
5. **Other employment** - Refers to unpaid, transitional, volunteer, "Off-The-Books," regular caretaker activity, or any other type of employment other than competitive employment.
6. **Face-to-face on-site contact hours with consumers:** Refers to the cumulative face-to-face contact time (in hours) that all consumers received from PACT staff at the PACT office location. *[Does not include telephone contact time; 60 minutes of face-to-face service provided to one 1 consumer = 1 hour of face-to-face service, irrespective of how many staff are present: (e.g. One staff provides a one hour group session to four consumers = 4 Hours of Face-to-Face Service; Two staff provides a one hour group session to four consumers = 4 Hours of Face-to-Face Service). No rounding (e.g. from 50 minutes to 1 hour) is permitted. 45 minutes of face-to-face service provided to one 1 consumer = .75 hour of face-to-face service.]* Record and sum actual duration of each face-to-face contact to produce cumulative total face-to-face hours.
7. **Face-to-face off-site contact hours with consumers:** Refers to the cumulative face-to-face contact time (in hours) that all consumers received from PACT staff outside of the PACT team office location. *[Does not include telephone contact time; 60 minutes of face-to-face service provided to one 1 consumer = 1 hour of face-to-face service, irrespective of how many staff are present: (e.g. One staff provides a one hour group session to four consumers = 4 Hours of Face-to-Face Service; Two staff provides a one hour group session to four consumers = 4 Hours of Face-to-Face Service). No rounding (e.g. from 50 minutes to 1 hour) is permitted. 45 minutes of face-to-face service provided to one 1 consumer = .75 hour of face-to-face service.]* Record and sum actual duration of each face-to-face contact to produce cumulative total face-to-face hours.
8. **Face-to-Face Hours on Behalf of Consumers:** Refers to the cumulative face-to-face contact time (in hours) on-site and off-site contact time spent with a person other than the consumer by PACT team staff member(s). Includes family members, significant others, landlords, and other service providers and community entities as long as the activity is directly related to the consumer's treatment plan. *[Does not include telephone contact time; 60 minutes of face-to-face service provided to one 1 consumer = 1 hour of face-to-face service, irrespective of how many staff are present: (e.g. One staff provides a one hour group session to four consumers = 4 Hours of Face-to-Face Service; Two staff provides a one hour group session to four consumers = 4 Hours of Face-to-Face Service). No rounding (e.g. from 50 minutes to 1 hour) is permitted. 45 minutes of face-to-face service provided to one 1 consumer = .75 hour of face-to-face service.]*
9. **Total Number of Face-to-Face Hours** = Sum of items 6, 7, 8.
10. **Hospitalization Utilization:** Compares **pre-enrollment** period (12 months prior to PACT enrollment) to **post-enrollment** period (12 months subsequent to PACT enrollment) with regard to psychiatric hospital bed days. Pre-Enrollment Utilization (Psychiatric Bed Days in the 12 months prior to PACT enrollment) rates are needed to assess contract compliance.